

# Carbon Reduction Plan

Supplier name: .....Medisoft Limited.....

Publication date: .....March 2024.....

## Commitment to achieving Net Zero

Medisoft Limited is committed to achieving Net Zero emissions by 2049.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2019</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
Medisoft are committed to working towards robust emissions declaration with our environmental consultants Quickstep. As a company we are dedicated to meeting net zero before 2050.	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
Scope 1	27.79 tCO <sub>2</sub> e
Scope 2	10.0 tCO <sub>2</sub> e
Scope 3 (Included Sources)	Not available - Medisoft does not have a physical product and supply chain.
<b>Total Emissions</b>	<b>37.79 tCO<sub>2</sub>e</b>

## Current Emissions Reporting

Reporting Year: 2023	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	7.48 tCO <sub>2</sub> e
Scope 2	8.3 tCO <sub>2</sub> e
Scope 3 (Included Sources)	Not available - Medisoft does not have a physical product and supply chain.
<b>Total Emissions</b>	<b>15.78 tCO<sub>2</sub>e</b>

## Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets:

We project that carbon emissions will decrease over the next five years to 14 tCO<sub>2</sub>e by 2029. This is a reduction of 13%

## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes equate to 22.01 tCO<sub>2</sub>e, a 58%ge reduction against the 2019 baseline and the measures will be in effect when performing the contract.

Medisoft are committed to reducing our environmental impact and working towards net zero greenhouse gas emissions. We are BS8555 certified which demonstrates our company's commitment to working towards reducing its environmental impact by including aspects of environmental management into our business processes.

### Method / policy statement

Medisoft Limited, based in Leeds, provides development, support, maintenance and implementation of Ophthalmic Electronic Medical Record systems to healthcare organisations. Medisoft accepts responsibility to care for and protect the environment in which it operates and to prevention pollution from our business activities. It is to this end that we have implemented a formal Environmental Management Systems (EMS) which supports us to achieve our overarching commitments as stated within this Policy. We

are fully committed to improving environmental performance across all of our business activities through a programme of continual improvement of our EMS and will encourage our business partners and members of the wider community to join us in this effort.

Medisoft are committed to Fighting Climate Change across all of our business activities through a programme of continual improvement managed through an Environmental Monitoring System (EMS). We also encourage our business partners to join this effort.

Medisoft recognises our key impacts to be in the areas of:

- Transport, particularly car travel and flights;
- Energy usage within our office;
- The use of consumables such as toner and batteries;
- The purchase and disposal of electrical equipment such as computer monitors;
- Generation of printed materials.

We:

- Have a business owner for the EMS who is responsible for making sure the business adheres to our environmental commitments
- Have Board commitment that reducing our environmental impact is a priority and initiatives which support this will be sponsored at a senior level.
- Assess organisational activities and identify areas where we can minimise impacts
- Aim to achieve the highest environmental standards in all areas of operation;
- Fulfil our environmental compliance obligations whether these be legal requirements or other code of practice;
- Minimise energy and water usage through careful monitoring. By making more use of cloud technologies we have reduced the amount of energy required to run our internal data centre.
- Purchase sustainable products wherever feasible. This includes printer paper and recycled printer cartridges.
- Adopt the waste hierarchy at all times by avoiding waste if possible before re-use and recycling;
- Train employees in good environmental practice and encourage employee involvement in environmental action;
- Adopt an environmentally sound transport strategy;
- Source equipment and materials from suppliers who share our commitment to sustainability.

To ensure our commitments made herein are robustly upheld, we shall have our EMS independently inspected once a year by the UKAS accredited, Type A Inspection Body, Tarian Inspection Services against the Seren Environmental Standard / BS 8555. Our certificate is available upon request.

We do not provide company cars as our formal policy is to direct all employees to use public transport wherever possible, and they are reimbursed for business-related journeys.

When leasing a new office building due to expansion, we consciously chose a location close to a train station in order to promote and encourage the use of public transport over driving. If cars are used, we encourage colleagues to journey share where possible to reduce the carbon impact of travel.

We promote a 'cycle to work' scheme for employees and this is extended to any new employees that we hire in respect of the contract. Bike sheds and showers are provided within our office property to further encourage green commuting.

Additionally, we have redesigned our training delivery options, focusing more on remote learning for users. This provides a reduction in carbon emissions generated from employee travel, whilst providing reusable training materials for Truists, again reducing the need for repeat travel from employees.

We currently employ an external consultancy called Quick Step Environmental to help support us in working towards an aspirational goal of net zero greenhouse gas emissions.

We actively monitor and track staff travel through monthly mileage reporting and encourage staff to take public transport or car share where possible. We encourage home working where possible.

We actively monitor and track electricity consumption at our office. As this is a shared facility we are unable to monitor water consumption due to this being metered centrally.

We recycle batteries and donate end of life IT equipment to local charities.

In the future we hope to implement further measures such as:

Electricity saving schemes including the auto-power off of PCs with the ability to auto-wake remotely. This is expected to save 15,000kWh+ per annum.

A time action plan for delivery of further goals against target will be devised in collaboration with Quickstep Environmental during 2024.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

<sup>1</sup><https://ghgprotocol.org/corporate-standard>

<sup>2</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup><https://ghgprotocol.org/standards/scope-3-standard>



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This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**Signed on behalf of the Supplier:**

Nick Dodds (Director)

A handwritten signature in blue ink, appearing to read "NODD", with a stylized flourish at the end.

Date: 21/3/24