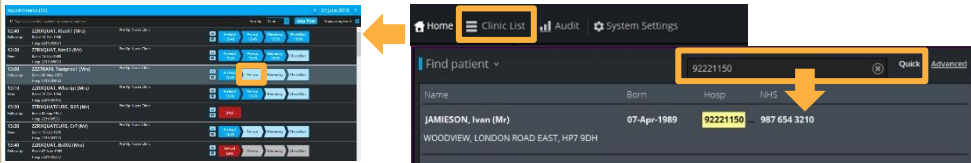


## Creating an Operation

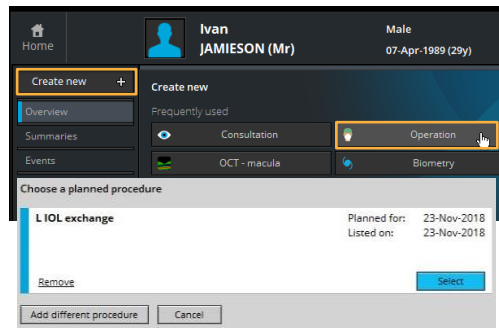
- 1 Log In**  
Open mediSIGHT. Enter Username, Password then click **Login**.



- 2 Find Patient**  
Click on the **Clinic List** step or type the Hospital/NHS Number in Quick search. Select the search result to open the record.

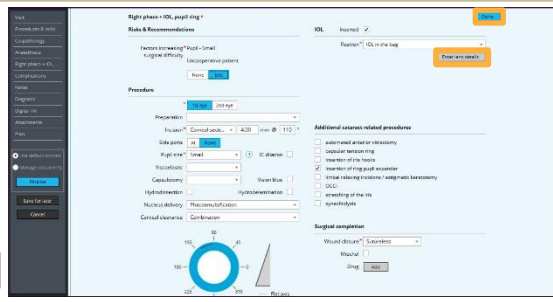


- 3 Create Operation**  
Check patient details at the top before you start. (changes usually via PAS)  
Click **Create new +**  
Select **Operation**  
Check planned procedure is correct if prompted.



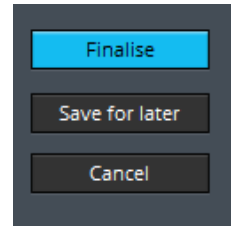
- 4 Enter Data**  
Click on the section.  
Click **Done** to close it.

Click **Enter lens details**  
You can:  
**Select lens from biometry**



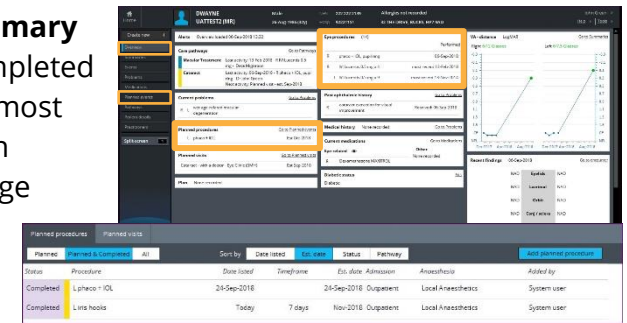
- 5 Check Data**  
Review the information you have entered before finalising.  
Lens/eye correct? Defaults/Pre-populated data correct?

- 6 Save and Print**  
Use **Finalise** to save the data.  
Customize your letter, edit recipient details and print /copy settings.  
E-sign the documents.

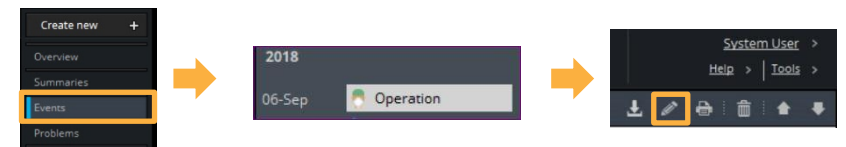


**Save for later** will keep the encounter incomplete for 4

- 7 Operations Summary**  
Planned and Completed Eye procedures (most recent) appear on the **Overview** page and also on **Planned events**.



- 8 Edit Data**  
Find the event and use the crayon if you need to edit the data.



- 9 Log Out**  
Use your profile drop-down menu to **Log out** when finished.

