

## Medisoft Limited Job Specification



### **JOB TITLE: Senior Project Manager (Paris based)**

**PACKAGE: circa £55,000 with pension**

Medisoft, a leading supplier of electronic health records, has an exciting opportunity for a Senior Project Manager in the field of clinical Information Systems, to manage the digitisation of ophthalmology services across Europe's largest hospital group.

### **ABOUT US**

Medisoft Limited develops and supports one of the world's leading Electronic Medical Records (EMR) systems, specifically for ophthalmology. The software is used by thousands of hospital eye doctors and their teams to record every detail of patient assessment, management and treatment. Our mission is to assist the work of ophthalmologists, generate insight into the management of eye conditions, and ultimately save sight.

The company was founded in Leeds more than 20 years ago and since then has grown to become a key system in over 150 hospitals worldwide and many other private and community eye care services. Medisoft is the Electronic Medical Records division of Heidelberg Engineering: a global business leader in ophthalmic diagnostic solutions.

### **THE PERSON WE ARE LOOKING FOR**

You will be responsible for the project management, delivery and implementation of our Electronic Medical Records system across a major hospital group in Paris. This is initially a 2-3 year project, forming a key part of a major digital change programme across more than 20 hospitals.

You will drive the delivery of our software, and be the first point of contact for project stakeholders. You will work with a variety of technical and non-technical teams ensuring that the software project is delivered professionally, on time and within budget.

As well as being fluent in English and French, you will be willing to travel frequently between Paris and the UK and have prior experience in managing high profile, high value projects, to an exceptional standard.

### **JOB ROLE AND PURPOSE**

1. Manage a complex customer implementation project end to end, including the production and maintenance of regular Board reports and project documentation.
2. Take responsibility for the effective delivery of the contracted products and services and handover of processes, knowledge and skills to the customer's delivery team.
3. To manage customer expectations and make key project decisions where required.
4. To liaise closely across Medisoft departments, ensuring that milestones are prioritised as appropriate.

### **DESIRED SKILLS & QUALITIES**

- Fluent in both English and French
- Experience of working with Healthcare organisations including public hospitals
- Excellent time management
- Building effective relationships with colleagues, internal and external stakeholders
- A track record of managing high value customer-facing projects
- Proven experience of developing and maintaining customer and colleague relationships
- Excellent verbal and written communication skills

- Strong customer focus
- Ideally, experience of formal project management methodologies (e.g. PRINCE2)

#### **WHAT WE OFFER**

This is a full-time weekday role, based in the field with regular requirement to travel between Paris and the UK (and occasionally Germany). To attract and retain the very best talent we offer a generous package, including:

- Competitive Salary
- Contributory pension
- Flexible working
- Annual team tour
- Support for professional and personal development

Medisoft is an equal opportunities employer and invests heavily in its employees. If you can bring something special to our award winning team please email a current CV / résumé and covering letter outlining your suitability for the role to [careers@medisoft.co.uk](mailto:careers@medisoft.co.uk).