



Medisoft Limited Job Specification

JOB TITLE: Software Training Manager

PACKAGE: Salary to £35,000 with 3.5% pension and (starting) 24 days holiday allowance

WHAT WE DO

We're here to help save eyesight. The most crucial of all senses? We think so. Medisoft is part of the Heidelberg Engineering group – a global business and leader in the specialist field of eye care. Medisoft was started in Leeds 20 years ago and grown to become a key system in over 150 hospitals worldwide.

Cataracts, glaucoma, we all have relatives who have been or will be affected – our mission is to make it easier for clinicians to treat these (and other) conditions to defend against sight loss, nearly 50% of which is avoidable. In fact, cataract surgery is the most widely performed operation in the NHS today.

THE PERSON WE ARE LOOKING FOR

You'll be responsible for creating training packages to support and influence our customers in their adoption of our Electronic Medical Record system. You'll work with other departments to make sure that materials are up to date, customer focused and promote the benefits of using the system. You'll take these packages into the field and use them to upskill our customers. You will also occasionally train and educate other Medisoft staff who themselves train customers.

Flexibility is key, as you will be required to train our customers often at short notice, across the UK. Although you're based in Leeds, some of your time will be spent on site with customers. Training management will be your core responsibility, however you will also occasionally support Account Managers with implementations, project management and customer liaison.

We want to make sure you're set for success, so the key skills/experience we are looking for are:

- Training experience in 121 and classroom settings
- creation and management of training programmes
- eLearning software expertise (e.g. Captivate)
- understanding of the training lifecycle
- experience of NHS ideal but not essential
- Driving licence desirable

JOB ROLE & PURPOSE

Overarching goals:

1. Develop a suite of training aids to enable optimal system usage
2. Engage directly with users to ensure they maximise their benefit of our EMR

Key tasks:

1. Create training plans and materials
2. Train users on site and remotely via online tools

Desired qualities:

1. Enthusiasm to learn and help
2. Problem solving ability and curiosity

WHAT WE OFFER

A 37.5 hour weekday role, you will be based in central Leeds but regularly travel to customer sites.

To attract and retain the best talent our package includes:

- 3.5% contributory pension
- 24 days holiday increasing on length of service
- Flexible working
- Long service profit share scheme
- Annual team tour
- Free fruit, tea and coffee
- Childcare vouchers
- Cycle to work

Medisoft is an equal opportunities employer and invests in its employees. If you can bring something special to our award winning team please email a CV and covering letter outlining how, to careers@medisoft.co.uk